Using Office 365 Online

1. Go to Office.com
2. Click on Office 365
3. Click on Sign In (this should take you to a page with the Government of New Brunswick Logo on the top right-hand side).
4. Enter your e-mail address. For students this is: [username@nbss.nbed.nb.ca](mailto:username@nbss.nbed.nb.ca)
5. Enter your password. This is the same password used to log in to the school computers.
6. This should take you to the Office 365 site.